

Portland Harbor Superfund Site Collaborative Group

AGENDA

Date: Wednesday, December 8, 2021

Meeting Time: 5:00 p.m. – 7:00 p.m.

Optional sections between 4:30 – 5:00 and 7:00 – 8:00 p.m.

Location: *Online Only*

Zoom Information:

Link: <https://us06web.zoom.us/j/89126439312>

Meeting ID: 891 2643 9312

Call-in: +1-253-215-8782

Triangle's Zoom Information

- ✓ **Collaborative members and observers (public)** will be able to enter the Zoom room **as early as 4:30 p.m.** on December 8, however the Collaborative Group meeting will not officially start until 5:00 p.m.
- ✓ You will be able to ask questions **verbally** and by **typing them in the chat box**.
- ✓ We encourage you to enter the Zoom room **at least 15 minutes prior to the start of the meeting** so we can address any technical issues.
- ✓ **To make sure you can connect to the Zoom room**, please test your connection in advance at <https://zoom.us/test> and also please attempt to enter the Zoom room early and if you encounter any issues or concerns contact Lucila Gambino, Triangle Associates, at: lgambino@triangleassociates.com or call/text 786-246-0637.

By the end of the meeting, members will have:

- The opportunity to hear a community leader's story and connection to the river.
- Received updates on Portland Harbor Information Management platforms.
- Reached consensus on portions of the Draft Charter.
- The opportunity to participate in breakout groups with a spotlight community organization, EPA, DEQ, and observers (public) and ask questions.

Notes:

- **Disclaimer on Recording:** Please be aware that when you join the Zoom meeting, your name and/or video may be displayed to other meeting participants and captured in the meeting recording. The meeting sections will be recorded and posted to the [Portland Harbor Collaborative Group YouTube Page](#). By joining the Zoom meeting, you are consenting to the recording and dissemination of the recording as noted above. If you would prefer not to share your name and/or video, please email phcollaborative@triangleassociates.com.
- **Observers/Public:** During the 7:00 – 8:00 p.m. timeframe, the public will have the opportunity to participate in breakout rooms and ask questions about several topics.

Time	Agenda Topic
1. OPTIONAL: Meet and Greet with U.S. Environmental Protection Agency (EPA) and Oregon Department of Environmental Quality (DEQ)	
4:30 – 5:00 p.m. 30 minutes	<ul style="list-style-type: none"> For Collaborative members, as you arrive, please say hello in the chat to Laura Knudsen, EPA's Community Involvement Coordinator, and Lauren Wirtis, Oregon DEQ's Public Affairs Specialist. <ul style="list-style-type: none"> EPA and DEQ will share some community engagement activities/goals planned for 2022 and hear community member thoughts. If you are an observer (public), welcome. Please say hello in the chat as you join. Reminder on Consensus-Based Decision: Draft Charter
<i>Meeting Commences at 5:00 p.m.</i>	
2. Opening, Acknowledgements & Community Member Storytelling	
5:00 – 5:20 p.m. 20 minutes	<ul style="list-style-type: none"> Facilitator, Triangle Associates Acknowledgements and Storytelling: Community Member's Narrative on Connection to Portland Harbor, Laura Feldman, Willamette River Advocacy Group (WRAG) (10 min) <ul style="list-style-type: none"> Acknowledges land and water and shares story on connection to the Willamette River to engage attendees, tap into the human element of this work, inspire why this group gathers, and create a voice for the Portland experience. Members to share listening appreciations in chat and/or verbally.
3. Materials, Introductions and Updates	
5:20 – 5:40 p.m. 20 minutes	<ul style="list-style-type: none"> Facilitator, Collaborative Members, Tribal Member and Tribal Representative Observers, and Congressional Observers <ul style="list-style-type: none"> Any new members share your name, affiliation, and interest in being a part of the Collaborative (1-2 minutes each) Tribal Members, Tribal Representatives, and Congressional Representatives introductions Established members share your name and affiliation in the chat EPA General Updates, Caleb Shaffer, Portland Harbor Team Lead, EPA
4. Presentation: Update on Portland Harbor Information Platforms	
5:40 – 6:20 p.m. 40 minutes	<p>Update on Portland Harbor Information Platforms (30 min)</p> <ul style="list-style-type: none"> Laura Knudsen and Josie Clark, U.S. EPA Region 10 Jessica Terlikowski and Dawn Sanders, City of Portland Jim McKenna, Office of Governor Kate Brown <p>Q&A (10 mins)</p> <p><i>If time runs out and your question has not yet been responded to, please attend the Zoom breakout room on this topic between 7:00 – 8:00 p.m.</i></p>
6:20 – 6:25 p.m. 5 minutes	Break

5. Decision Point: Reach Consensus on First Three Sections of Draft Charter	
6:25 – 6:55 p.m. <i>30 minutes</i>	<ul style="list-style-type: none"> • Facilitator (10 mins) <ul style="list-style-type: none"> ○ Present timeline for development of Draft Charter and November webinar. ○ Goal for today: To reach consensus on the Introduction, Background, Purpose and Description sections of the document. • Consensus & Adoption (20 mins) <ul style="list-style-type: none"> ○ Take a few mins on your own to review each of the first three sections of the Draft Charter. ○ Go into breakout groups for 5 mins to discuss any last questions amongst members. ○ Come back to large group, share proposal, and utilize polling for decision. ○ Celebrate!
6. Wrap Up & Celebrate	
6:55pm – 7:00 p.m. <i>5 minutes</i>	<ul style="list-style-type: none"> • Facilitator <ul style="list-style-type: none"> ○ Next Collaborative Group Meeting is on Wednesday, March 9, 2021 • End of Year Celebration Activity, Members
<i>Meeting Adjourns at 7:00 p.m.</i>	
7. OPTIONAL: Breakout Rooms	
7:00 – 8:00 p.m. <i>60 mins</i>	<ul style="list-style-type: none"> • Welcome and explain breakout rooms. • Breakout rooms will be focused on the following topics: <ol style="list-style-type: none"> 1. Community Organization Spotlight – Northeast Coalition of Neighborhoods 2. Superfund & Portland Harbor 101 (if requested) 3. Overall Site & Project Area Updates (reoccurring topic) 4. Update on Portland Harbor Information Platforms – Continued from main meeting • Optional feedback (10 min): We will return to the main room, and you will have the opportunity to share feedback on the meeting format, content, etc.

Do you have ideas for other agenda topics?

- For other potential topics for the Collaborative Group to consider, please contact the facilitation team, Triangle Associates, at phcollaborative@triangleassociates.com, 503-891-3262 or type your idea into the chat during the meeting!

EPA Portland Harbor Website

- www.epa.gov/superfund/portland-harbor

DEQ Portland Harbor Website

- www.oregon.gov/deq/Hazards-and-Cleanup/CleanupSites/Pages/Portland-Harbor.aspx